



ST FRANCIS XAVIER PRIMARY SCHOOL
PARENTS & FRIENDS COMMITTEE MEETING Minutes - September 20, 2016

Attendee's: Haley Morris, Mel Sorgiovanni, Ben Doyle, Simone Watson, Mel Gray, Donna McAullife, Liz McBride

Apologies: Simone Watson, Jacquie Warr, Suzie Halden, Penny Walker, Anita Teakle

Venue: SFX Teachers Lounge

Meeting Commenced: 7:00pm

1. Previous Minutes

The minutes of previous meeting August 16, 2016 were accepted as a true and accurate record: Accepted: Haley Morris Seconded: Donna McAullife

2. Business Arising from the previous minutes

2.1 Junior Area Concepts –

Received two quotes:

Lancon Environmental Integrated Landscape Solutions	\$17,570.00
Abrolhos Landscaping & Gardening	\$19,833.00

Haley to follow up with Ben to find out where quote was sent.

Project not likely to commence until end of year school holidays.

Discuss quotes 1st meeting back in term 4.

2.3 2nd Hand Uniform Shop – **Mel** will look to make flyer to remind parents that the school can purchase 2nd hand uniforms.

2.4 Crazy Camel Fundraiser – **Simone** will be collecting all artwork this week and collating to send off over the school holidays or in the first week of Term 4. Crazy Camel can invoice the school for payment.

2.5 Feast Day –

Penny provided attached list of options for the Feast Day.

Look to lock in for 2nd December 5.00pm to 7.00pm.

- Midwest Aero – Aero Trampoline Bungee
- Fairy Jo & Fairy Deb – Face painting
- Jump n Bump – Bouncy Castles/Waterslide (Pirates of Carribean & Surf Slide)
- Bands (Bluebone Gropers – Leanne Spiers/Pete Newman)

Ben has sent an email to Old MacDonald Farms for price (Petting Zoo).

Mel to follow up with Chris Dobson about Lob-a-choc setup (they use at Fete)

Liz to make enquiries with Wildlife Park about attending.

Mel to create a flyer to give parents the heads up that event is happening and plan to put it in their calendars.

Food is to be a bring and share and reduce times from 4-7pm to 5-7pm. 2hrs enough time.

Will look to invite Fusion Gelato Van, Coffee Van, Taco guy, Burnt Barrell and an others to sell at event – must remind them if they are willing to attend we cannot guarantee numbers.

2.6 School Concert –

Will proceed as normal with the P&F offering a sausage sizzle (Casey & Anthony are happy to cook again).

3. Reports:

- 3.1 Principal's Report – Ben Doyle
Refer to Principal's report accompanying Minutes.
- 3.2 Treasurer's Report – Anita Teakle Refer Treasurer's report accompanying Minutes.
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|-------------------------------|----------------------------------|
| - CDF Balance | \$27,291.98 |
| - ANZ Cheque Account | \$16,804.13 |
| - Less funds committed | \$ 7,514.69 |
| - Plus Funds to bank/transfer | \$ 2.91 |
| TOTAL | <u><u>\$36,584.33</u></u> |

All agree to roll the CDF Fund for another 6 months, due to expire in April 2017.

- 3.3 Board Report: – Ben Doyle
Carpark will commence this Saturday and looks great! New plan will have an extra 10 carparks.

Basketball Courts cracks are being looked at. Extra draining will also be installed in the areas where water lies (drilling holes in ground with grate cover). Waiting on feedback with regards to the guarantee from the Company that installed the courts.

Cathedral Avenue fencing quotes have been received and actioned.

- 3.5 Calendar of Events & Fundraisers
- Term 3. No events booked in due to sport commitments*
- Term 4. SFX Feast Day – 2nd December*
AGM 15th November – Cheese & Wine
Codes flyer for Bright Stars and Spencil

P&F fundraising goals
Pavement painting
Junior area

4. Correspondence In:

ANZ Statement
CDF Term Deposit Certificate received.
Letters from Australian Catholic Bishops Conference – Rev Michael Kennedy & The Australian Family Association – John Barich with regards to the 'Safe School' Coalition Australia Program

5. Correspondence Out:

6. General Business:

Swimming with Sharks – Clara has only just returned from being overseas. **Haley** to follow up with Clara and report at next meeting.

Book List – New school proposal for 2017 booklist. School will look to purchase all of the required stationery and books (better buying power to purchase in bulk = savings for individuals). Cost for book list would then be incorporated into the school fees. Teachers would then hand out required stationery as needed.
Everyone agreed this would be beneficial to all parents and students.

7. Closed:

There being no further business to discuss the meeting closed at 8.15pm.

8. Next Meeting:

The next P&F meeting is scheduled for **7.00pm, Tuesday 18th October, 2016** in the teacher's lounge. **All welcome – BRING A S-F-X FRIEND!**