



St Francis Xavier Primary School

Geraldton Western Australia 6530

Seesaw 2021

In 2021 we are moving from Class Dojo to Seesaw. Seesaw is a communication tool that gives families an immediate and personalised window into their child's learning. It empowers students to independently document their learning with built-in creative tools and provides an authentic audience for their work. Seesaw will give you a window into each of our classrooms and into your child's learning process.

In Term 1, Seesaw will be deployed across all classes at St Francis Xavier. Parents and Carers will connect to their child's journal to view and comment on entries as they are uploaded. Teachers will also use the Seesaw app to communicate all information related to the class via the 'announcements' tab. The use of Seesaw at St Francis Xavier's will enable us to:

- provide insights into each child's learning, in real-time
- establish clear whole class communication from teacher to parents/carers
- provide parents and care givers information regarding excursion or class events

Your child's teacher will provide you with instructions and a link to setup and access your child's journal. The invitation contains all required information to create a parent/carer account. Seesaw can be accessed via iOS, Android and computer browsers.

Protocols for using Seesaw

1. Teachers will use Term 1 to become familiar with Seesaw.
2. Student content will begin to be uploaded gradually in Term 1. Please be patient while we begin this journey.
3. Teachers will begin using Seesaw's 'Announcements' tab to communicate general classroom information to parents and carers. Please note that, this will be **one-way communication** from the teacher to the parent or carer. Please do not respond to any messages via Seesaw.
4. Please 'like' and comment on your child's journal entries freely.
5. Seesaw has many features which teachers will be learning about and implementing as the year progresses.
6. Work samples and photos that contain only your child may be shared freely as you wish. However, parents and carers are asked **not to share** photos or videos that contain other students in the class. Whole class or group photos should **not be downloaded** or shared with others. We ask that you please respect the privacy of other students in the class.

In Bound Communication

The most appropriate way to communicate with your child's teacher is via their school email address. It is usually: name.surname@cewa.edu.au.

Please note, as teachers will be unavailable to check emails during the day, any immediate communication regarding your child should be sent via admin@sfx.wa.edu.au or phone 9923 5800.

The appropriate process to communicate absentee notes remains via email admin@sfx.wa.edu.au or the school web page sfx.wa.edu.au, not through Seesaw.

Please note that emails sent to teachers outside of normal working hours can expect a delayed response.